



# भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान मोहाली

मानव संसाधन विकास मंत्रालय, भारत सरकार द्वारा स्थापित  
सैक्टर 81, नॉलेज सिटी, पी. ओ. मनोली, एस. ए. एस. नगर, मोहाली, पंजाब 140306  
**INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH MOHALI**

(Established by Ministry of Human Resource Development, Govt. of India)  
Sector-81, Knowledge city, PO-Manauli, SAS Nagar Mohali-140306, Punjab  
PAN No. - AAAAI1781K TAN No. PTLI10692D

• Phone: +91-172-2240086,121 (Extn 29,31) • Fax: +91-172-2240124, 2240266 • <http://www.iisermohali.ac.in> • Email: [stores@iisermohali.ac.in](mailto:stores@iisermohali.ac.in)

E-mail/Website

IISERM (38) 16/17 Pur/Annual Report Printing

Date: 12<sup>th</sup> September 2016

## **SHORT NOTICE INVITING QUOTATION**

On the behalf of Director, IISER-Mohali, sealed tenders are invited in **Single Bid System** {Techno-commercial bid}, for Printing of Annual Report of the Institute so as to reach us latest by **16<sup>th</sup> September 2016** before 3 pm and will be opened on the same day at 4 pm.

Sr.	Descriptions & Quantity
1.	<b><u>Printing of Annual Report of the Institute for the year 2015-16.</u></b>  1. Number of Copies of Hindi Report-300 2. Number of Copies of English Report-500 3. Pages Approximately- 130 (+/- 4 pages) 4. Colour Pages- Approximately -20 (Including Covers) 5. Black & White Pages- Approximately-110 6. Size 8.5 x 11 inches 7. Paper for Inner Pages-100GSM Matt 8. Paper for Title- 220 GSM 9. Printing- Offset (Multicolour) 10. Cover- Matt lamination 11. Binding-Perfect 12. Supply of the Printed Report in English- 5 Bound Samples by 21 <sup>st</sup> September 2016 and remaining copies by 24 <sup>th</sup> September 2016. 13. Supply of the Printed Report in Hindi- 5 Bound Samples by 10 <sup>th</sup> October 2016 and remaining copies by 21 <sup>st</sup> October 2016.  <b><u>Important Note:</u></b> a) Interested vendor can collect samples of the Pages which are available in Purchase & Stores Section of IISER Mohali b) The supply schedule should be strictly adhered to, otherwise suitable Liquidated Damages will be charged from the Bill.

Sd/-  
(Mukesh Kumar)  
Assistant Registrar (S&P)

## **INSTRUCTIONS**

1. The Quotation should be addressed to the Assistant Registrar (S&P), IISER Mohali should on the top of the envelope invariably give Reference number with due date and time of submission of quotation.
2. The quantity mentioned in this inquiry is and shall be deemed to be only approximate and will not in any manner be binding on the Institute. Before the deadline for submission of the bid, IISER Mohali reserves the right to modify the bidding document and to extend or not to extend the date of submission. Such amendment/modification will be notified to bidders receiving the bidding document in writing or fax/ email and will also be hosted on IISER Mohali website.
3. The rates offered should be FOR Chandigarh/Mohali in case of firms situated outside Chandigarh/Mohali, and free delivery at the Institute premises in case of local firms. Conditional tenders will be summarily rejected
4. Institute has policy **not to make any advance payments** towards any purchase/Printing.
5. TAX: - This Institute is not exempted from the payment of Sales Tax/Service Tax/VAT. The current rate (i.e. percentage of Sales Tax should be clearly indicated included or excluded) wherever chargeable. Please also provide the copy of PAN card, TIN number, Service tax number, Sales tax number duly self-attested.
6. The delivery period should be specifically stated. Earlier delivery will be preferred
7. The firms are requested to give detailed description and specifications together with the detailed drawings, printed leaflets and literature of the article quoted.
8. Validity of offer: 30 days.
9. Late or delayed quotation will not be accepted.
10. The right to reject all or any of the quotation and to split up the requirements or relax any or all the above conditions without assigning any reason is reserved. For any corrigendum and addendum our website may please be checked regularly.
11. For any query, tenderers may contact via e-mail : [stores@iisermohali.ac.in](mailto:stores@iisermohali.ac.in)